

# MinnesotaWorks.Net

Job ID: 14449744

Job Location: Enova Illumination, Inc.  
6305 Sandburg Road  
Suite 100  
Minneapolis, MN 55427

How to Apply: Phone: Jeremy Ward  
(651) 927-8228  
Email: [jward@goenova.com](mailto:jward@goenova.com)  
Website: <https://www.goenova.com>  
In Person: Jeremy Ward  
6305 Sandburg Road  
Suite 100  
Minneapolis, MN 55427

Job Title: Operations Specialist

Work Type: Work Days: Weekdays  
Work Vary: No , Shift: First(Day), Hours Per Week: 40, Work Type: Regular

Salary Offered: \$18.00 - \$20.00 Hourly

Benefits: 401(k) or other retirement, Dental Insurance, Holidays, Sick Leave or PTO, Vacation or PTO, Vision Plan

Physical Required: Unspecified

Drug Testing Required: Unspecified

Education Required: High School Diploma/GED

Special License/

Certification Required: Unspecified

Experience Required: Unspecified

Required Skills:

- 1+ years of production experience preferred, but not required
- Ability to learn the details of a technical product line
- Excellent organizational skills
- Excellent verbal and written communication
- Ability to work with minimal supervision, and to make decisions autonomously based on unique customer needs
- Able to effectively manage time sensitive requests
- Ability to stand for extended periods, lift up to 50 pounds, and to perform light manual tasks

Preferred Skills: Unspecified

Driver's License: None Required

Endorsement(s): Unspecified

Job Description:

As an entrepreneurial company, we are looking for a highly organized, energetic/enthusiastic team member who is quick and eager to learn, has excellent organizational and communication skills, works well with a vibrant team and the ability to multi-task.

We are expanding our product line to include clinical magnification and we are looking for a committed and experienced production technician to help us build, assemble and support the sale of our clinical magnification products and LED surgical lights. The role to be filled is as a Operations Specialist who can also help in the warehouse with shipping and receiving. On-the-job training of all aspects of this position will be provided in full.

This is an ideal position for someone who wants to be a part of an exciting team - someone who wants to learn, support, and contribute to all aspects of a rapidly growing small business. This role will report directly to our Manufacturing Manager.